

Laureate Awards - Frequently Asked Questions

What is the nomination process for a new nomination?

The primary nominator is responsible for collecting and merging all required documentation and uploading it as one file through the online nomination form. The nomination form has three sections/steps: nominator confirmation, nominee selection, and nomination package upload.

What is the process for a nominator updating an existing package?

The primary nominator may choose to update an existing nomination with an updated CV, citation, or letters of support; these updates must be sent to laureate@endocrine.org

When completing the online nomination form, can I come back to it and finish it another time?

The online nomination form cannot be saved. When completing the nomination form, nominators should have the nomination package ready to upload (as a single, merged document).

Who is eligible to submit a nomination?

Endocrine Society members may submit Laureate Award nominations.

Who can be nominated for a Laureate Award?

With the exception of the Sidney H. Ingbar Award for Distinguished Service, nominees may be members of the Endocrine Society or non-members, domestic or international. Only members of the Endocrine Society are eligible to receive the Sidney H. Ingbar Award for Distinguished Service.

Who selects the Laureate Award winners?

Laureate award winners are selected by the Endocrine Society's Laureate Awards Committee.

Can I nominate someone for more than one award?

An individual may be nominated for more than one award. Awards have different criteria and requirements; therefore, a separate nomination package must be submitted for each award category.

Can two people share an award?

Yes, the Laureate Awards Committee will consider joint nominations and/or nominations for a group.

Will I receive a confirmation after submitting an on-line nomination?

You will receive an automatically generated confirmation following the submission of the on-line nomination form.

When are the awards presented?

The Laureate Awards are presented at the Endocrine Society's Annual Meeting.

I submitted a nomination – Will I be notified if my nominee is selected to receive an award?

Irrespective of the results, nominators will be notified if their nominee was selected to receive an award.

When does a nomination expire?

Nominations will be active for two award cycles. If a nominee is not selected for an award in a given year, the nomination will remain active for the following year's award cycle. Although not required, nominators are strongly advised to submit revised supporting documents if they will strengthen the nomination package, i.e., list of publications and CV.

I have a question that is not addressed – Who should I speak to?

Direct inquiries to <u>laureate@endocrine.org</u> or you may call the Endocrine Society at 202-971-3636 and request to speak to someone on staff in the Executive Office.