



## Terms and Conditions and Cancellation Policies for ENDO 2022

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The Endocrine Society (“**Society**”) reserves the right to accept, reject, or condition acceptance of any registrant, at the Society’s sole discretion, at any time.

### Registration Cancellation/Refund Policies

All cancellations must be received in writing via email. Once processed, a registration cancellation will annul registration to the Annual Meeting as well as any related events, products, or services purchased in conjunction with that registration.

If a registrant wishes to re-register for specific events hosted in conjunction with the Annual Meeting he/she/they may do so in accordance with the Annual Meeting policies. Products may be purchased through the Society’s online store and/or learning management system if available.

### Cancellations between January 12 - March 5, 2022

Cancellations whether for in-person or virtual attendance requested between 8:01 am ET on January 12, 2022, and before 11:59 pm ET on March 5, 2022, are eligible for a full refund less a \$75USD processing fee.

### Cancellations between March 5 – May 19, 2022

Cancellations whether for in-person or virtual attendance requested between 12:01 am ET on March 5, 2022, and 11:59 pm ET on May 19, 2022, are eligible for a 50% refund less a \$75USD processing fee.

### Cancellations after May 19, 2022

Except in the case of extenuating circumstances, the Society will not issue cancellation refunds for in-person or virtual registrations, or other ticketed events submitted after 11:59 pm ET on May 19, 2022. However, product purchases may be refunded after that date.

Registrants who provide a written notification to the official Registration Management Company for the following circumstances, may receive a full refund less a \$75 USD processing fee:

- A death in the family
- Personal injury or personal sudden illness
- Acts of God, war, pandemics or government mandated travel restrictions

Cancellations requested for other reasons, will be reviewed by the Endocrine Society to determine eligibility for full or partial refunds. Cancellation requests submitted after May 19, 2022, will be reviewed, and processed **after** the Annual Meeting June 11 – 14, 2022. All cancellation requests **must be submitted by June 10, 2022, and must be accompanied by a detailed explanation. No refund will be issued for cancellation requests submitted after June 10, 2022.**

**Send requests for refunds to:**



**EMAIL:** [ENDO@xpressreg.net](mailto:ENDO@xpressreg.net)

**The Annual Meeting Transfer and Exchange Policies**

Registration transfers are not permitted at the Annual Meeting. Registrants may instead submit a cancellation request in accordance with the Annual Meeting Cancellation and Refund policies.

**Converting In-person to Virtual Registration**

Registrants may exchange an in-person registration to virtual registration until 11:59 pm ET on May 19, 2022, and receive a refund equal to the difference between the in-person rate at the time of their original registration and the virtual registration rate at the time of the conversion request.

**Converting Virtual to In-person Registration**

Registrants may convert a virtual registration to an in-person registration until 11:59 pm ET on May 19, 2022. Registrants will be responsible for payment of the difference between the virtual rate at the time of their original registration and the in-person registration rate at the time of the conversion request.

**Exchange Request Deadline**

No exchange requests will be permitted after 11:59 pm ET May 19, 2022.