

2023 Endocrine Case Management: Meet the Professor

Author Instructions for Writing Your Chapter

Dear *Meet the Professor* Faculty:

We look forward to your participation in the upcoming *Meet the Professor* (MTP) session at the Endocrine Society's Annual Meeting, ENDO 2023, June 15-18, 2023, in Chicago, Illinois. In addition to the interactive, case-based session at the meeting, you will be writing a 4- to 6-page chapter that will be included in the MTP book. This publication is intended to be a written companion for the live sessions, but also a standalone, independent educational resource. MTP serves as a platform for you, the expert, to impart nuances of clinical management that may not be found in guidelines. Readers look forward to learning clinical pearls from leaders in the field.

This document is a guide for writing your chapter.

-----**Important Notes**-----

Tables and Figures

- Color images will be converted to grayscale.
- Please indicate if an image or table is original (ie, never been published before) or its source if it has been published elsewhere. If a copyrighted image or table is included, be aware that permissions may preclude its use.
- If a patient can self-identify in a photograph or image, signed consent must be available.

Laboratory Units

More than 40% of learners who reference the Endocrine Case Management book are not from the United States. Please incorporate both conventional and SI units when presenting laboratory data. [Click to download](#) a simple SI Unit Converter Tool.

Copyright of the Chapter

The Endocrine Society will copyright the MTP book and may use or adapt it for educational materials targeted at a broader audience of clinicians.

-----**Chapter Template**-----



Aim for a length of 4 to 6 pages (single-spaced, 11 pt font)

● **Title**

[Insert title]

● **Author(s)**

[Insert Author Name and Earned Degrees, Author Affiliation (Department, Institution, City, State, Country), Author E-mail]

● **Learning Objectives**

[Draft 2 to 3 learning objectives, using verbs such as: “Illustrate, Recommend, Identify, Manage, Diagnose, Explain, etc.]

After reviewing this chapter, learners should be able to:

- Learning objective 1
- Learning objective 2
- etc

● **Main Conclusions**

[Write a brief summary (no more than 250 words) of your main conclusions that are congruent with the learning objectives.]

● **Significance of the Clinical Problem**

[In 1 to 3 paragraphs, provide an introduction and relevant background information about your topic.]

● **Practice Gaps**

[In bulleted format, list 2 or more gaps in knowledge, skill, or practice related to physician competence and patient outcomes.]

- Gap 1
- Gap 2
- etc

● **Discussion**

[Write a 1- to 2-page didactic discussion that illustrates the important concepts of your presentation. You may include headings to organize the text.]

● **Clinical Case Vignettes**

*[Write 3 clinical case vignettes that illustrate the main points of your MTP presentation. The vignettes should adhere to the **Vignette-Writing Guidelines (at the bottom of this document)**, which are NEW this year. Consider designing vignettes that have multiple questions, each addressing a different aspect of the patient's care (eg, diagnosis, treatment, management). For example, the first question following a clinical vignette might ask about screening or diagnosis, while the second question might pose a query about treatment.]*

Case 1

- *[Brief vignette/stem]*
- *[Question, followed by answer options A-E]*
- *[Brief rationale (no more than 1 to 2 paragraphs) explaining the correct answer and each distracter]*
- *[Possible continuation of the vignette to stage for a second question (followed by answer options A-E and a brief rationale)]*

Case 2

- *[Brief vignette/stem]*
- *[Question, followed by answer options A-E]*
- *[Brief rationale (no more than 1 to 2 paragraphs) explaining the correct answer and each distracter]*
- *[Possible continuation of the vignette to stage for a second question (followed by answer options A-E and a brief rationale)]*

Case 3

- *[Brief vignette/stem]*
- *[Question, followed by answer options A-E]*
- *[Brief rationale (no more than 1 to 2 paragraphs) explaining the correct answer and each distracter]*
- *[Possible continuation of the vignette to stage for a second question (followed by answer options A-E and a brief rationale)]*

● **Key Learning Points**

[In bulleted format, summarize the main points of your chapter. Aim for 3 to 6 takeaways.]

- Takeaway 1
- Takeaway 2
- Takeaway 3
- etc

● **References**

[List 15 or fewer references. Aim to use peer-reviewed articles cited in PubMed. Avoid including textbooks or online sources such as UpToDate or EndoText. References should be cited consecutively (numerical order) in the chapter.]

-----Vignette-Writing Guidelines-----

Stem

Write a brief clinical vignette (<200 words) to set the stage for the question and to provide clinical context. Only include relevant information necessary to answer the question.

Question

Avoid these structural flaws when writing questions:

- Do not write questions with more than **one** correct answer
- Do not write negatively framed questions (“all of the following EXCEPT,” “which of the following is NOT,” etc)
- Do not write standalone questions (the vignette is not needed to answer the question)
- Do not write multiple true-false questions (any version of “which of the following is true?”)

Answer Options

- Ensure there is one correct answer
- Provide 5 answer options if possible
- Do not use “all of the above,” “none of the above,” “both A and B,” etc

Discussion/Rationale

Briefly address the correct answer and each distracter (1 – 2 sentences).