

Information for Nominees to Nominating Committee

If you are interested in being considered for a Nominating Committee position, please review the information below and complete the **Willingness to Serve form and Personal Statement** at the bottom of this page.

To ensure the integrity and impartiality of the Nominating Committee, members are not eligible to serve on Council for two years after their term concludes. Nominating Committee members may only serve for one term on the Nominating Committee. Retiring Council members are not eligible to serve on the Nominating Committee for one year after their term concludes.

Charge of Nominating Committee

The Nominating Committee is responsible for identifying the Society's future leadership. Considering our strategic plan, short-term priorities and leadership needs, the Nominating Committee will:

- Ensure that the Board, President and Secretary-Treasurer reflect the Society's broad diversity and embody leadership competencies to advance our strategic plan;
- Use insight from the annual communication from the Board identifying future organizational priorities and desired competencies for Board members and use this insight to inform decisions;
- Issue an annual "Call for Nominees" to all members to identify potential members of the Board of Directors, and President and Secretary-Treasurer positions; screen and select members of the Board and the Secretary-Treasurer; present a slate of two candidates for President to the membership for a general election; and
- Provide insight to the Board of Directors on potential long-term leadership needs; provide suggestions to the President-elect of individuals with future leadership potential for committee appointment.

Time Commitment

The term of service on the Nominating Committee is 3 years. The committee typically meets in-person twice a year (once at ENDO) with multiple calls throughout the year.

Commitment to Serve

Serving on the Nominating Committee is an important responsibility and requires a commitment to participate in videoconferences, in-person meetings, and identifying future leaders.

- I have read **SP4** and am committed to identifying the leaders that will best represent the Society's diversity and carry its mission.

- I am free of conflicts of interest and do not serve on another organizations' Nominating Committee or Board of Directors.
- I will try to attend all Nominating Committee meetings, either virtual or in-person. *The Nominating Committee meets twice per year for a 1 day in-person meeting (once in the early spring and in the late summer). Additional meetings may be scheduled as needed.*
- I will participate in the Videoconference calls held throughout the year (typically three calls per year)

If you are interested in being considered for the Nominating Committee, please complete the [willingness to serve and personal statement](#), and ensure that your Conflict of Interest disclosure is completed or updated in your [member account](#).

If you have any questions, please contact Elizabeth Kan at ekan@endocrine.org.