Summary of Board of Directors’ Position Descriptions

**Position: President (President-Elect/President/Immediate Past-President)**

**Term: Three Years**

**Year 1 - President-Elect:** Member of Board of Directors, the Executive, Performance and Compensation Steering Committees, and an ex-officio member of the Finance & Audit and Publications Committees.

**Year 2 – President:** Chair of the Board of Directors and the Executive Committee, a member of the Performance and Compensation Steering Committees, and an ex-officio member of the Finance & Audit and Publications Committees.

**Year 3 - Immediate Past-President:** Member of the Board of Directors, the Executive, Performance and Compensation Steering, and Laureate Awards Committees.

**Primary Functions:** To embrace the Society’s mission, vision, and Strategic Plan and provide leadership in their development and effective implementation; to represent the Endocrine Society; to preside over the Board; and to provide leadership and consensus building.

**Expected Time Commitment:** The Presidency will require a substantial amount of time, including approximately 27-28 days of physical presence at meetings in each of the first two years. The Board meets in-person three times per year: in March in conjunction with ENDO, in June and in November. The June and November meetings are typically in the Washington, DC area.

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**Position: Board of Directors At-Large Member**

**Term: Three Years**

**Primary Functions:** To embrace the Society’s mission, vision, and Strategic Plan and provide leadership in their development and effective implementation; to govern the Endocrine Society as described in the Bylaws with foresight, leadership, and commitment to high ethical standards; to provide thoughtful oversight and stewardship of the Society; and to represent the position of Board member to assigned committees and other groups.

**Expected Time Commitment:** The Board meets in-person three times per year: in March in conjunction with ENDO, in June and in November. The June and November meetings are typically in the Washington, DC area.

Board members will also be asked to serve as Board Representatives to committees and should plan to attend the assigned committee’s meetings as scheduled (typically one meeting at ENDO and possibly one or two in-person meetings.)
Position: Early Career Member

Term: Three Years

Primary Functions: To contribute to the Board by providing the perspective of trainees or early career faculty members. To embrace the Society’s mission, vision, and Strategic Plan and provide leadership in their development and effective implementation; to govern the Endocrine Society as described in the Bylaws with foresight, leadership, and commitment to high ethical standards; to provide thoughtful oversight and stewardship of the Society; and to represent the position of Board member to assigned committees and other groups.

Expected Time Commitment: The Board meets in-person three times per year: in March in conjunction with ENDO, in June and in November. The June and November meetings are typically in the Washington, DC area.